



COMMITTEE NOTES

Item	Agenda item	Lead
1	Welcome and apologies The last minutes were accepted	Marcus/ Keela
2	Officers meeting round up Parking around the Miller building sites had become a problem but Gallagher had complaints and the issue has now significantly improved. Other plots are being used for parking and storage. If there are any other issues, contact Marcus Pickering.	Marcus
3	Set goals for the remainder of the year Places for people <ul style="list-style-type: none"> • Community centre <ul style="list-style-type: none"> ○ Work with relevant authorities to ensure construction can start ○ Complete charity commission registration ○ Appoint trustees • Youth work <ul style="list-style-type: none"> ○ Secure funding for YSP to continue the youth club for another year ○ Form a youth committee to take over running of the youth club and facilitate future work and activities with young people • Events <ul style="list-style-type: none"> ○ Organise at least one event per quarter ○ 100 or more people in attendance at the Big Lunch ○ Publicise 2 or more events to the wider St Neots area via AboutMyArea, Town Council newsletter or other similar publications Respect for each other <ul style="list-style-type: none"> • Street reps and Neighbourhood Watch <ul style="list-style-type: none"> ○ 75% of streets represented by a street rep ○ Development-wide Neighbourhood Watch scheme up and running and publicised • Develop a visible campaign to promote responsible dog ownership • SMART <ul style="list-style-type: none"> ○ Increase participation ○ Cover the whole estate in a year Sharing spaces <ul style="list-style-type: none"> • Form a working group to promote responsible parking by 	Marcus

	<p>residents and tackle the issue of commuter and match day parking</p> <ul style="list-style-type: none"> Northern access: work with our local councillors to achieve a final agreed position <p>Building our community</p> <ul style="list-style-type: none"> 6 'good news' stories in the local press An AGM which engages the community with all that we've achieved this year and our vision for the year ahead Website <ul style="list-style-type: none"> Committee profile pages with clear information about who to contact Further improved information for residents Promote registrations and increase visitor numbers Newsletter <ul style="list-style-type: none"> To be delivered to every home in alternate months, with electronic newsletters in intervening months Make It financially sustainable Target new residents with welcome and useful information about the Love's Farm and the Community Association 	
4	<p>Youth Club</p> <p>The safeguarding policy was sent in advance and approved during the committee meeting.</p> <p>Kirsty has been working on the grant application because funding will run out in September. Marcus and Kirsty met Viv Merryweather who is currently running the Youth Club. They are happy to look after day to day running of the Youth Service but from September LFCA will take care of the management side. We need a small committee. In future, more grant applications would need to be drawn up.</p> <p>We need a working group to think about what we will do to promote work with young people on the site. We could engage the parents of the youth club members? Or people on the committee that don't have roles? The community centre have a group of volunteers that we could maybe speak to about the youth work. Maybe we could target Duke of Edinburgh groups, sixth form groups of volunteers. We need to focus on what we can give people back to our volunteers</p> <p>ACTION ALL: Let Ben know if any volunteers are available to form a committee. By 14 May.</p> <p>BPHA also have a grant scheme that we could apply to.</p>	Marcus
5	<p>Hunts DC Community Chest fund - ideas for applications</p> <p>The committee discussed items that we could use to fund, e.g. a PA system. A decision was taken to look for funding next year.</p>	Marcus/ Ben
6	<p>Responsible dog ownership - action needed</p> <p>Councillor Barry Chapman asked if we needed more bins on Love's Farm and the committee agreed that it would be useful.</p> <p>The committee discussed a number of ideas to promote responsible dog ownership, e.g. getting responsible dog owners on board and</p>	Marcus

	<p>running a visible campaign. Place a map on the bins, reinforce they are multi purpose, maybe a dog show event, free poo bag dispensers to give to the volunteers or having a volunteer resident Love's Farm dog warden?</p> <p>ACTION: Seek volunteer to lead the group.</p>	
7	<p>Street reps / neighbourhood watch progress report The Street Reps co-ordinating group will be meeting on 25 April. The next milestone is to gather the volunteers together at an event (May).</p>	Izzy
8	<p>Community Centre update Ben has agreed to officially take on the role of chair of the community centre working group. The LFCA are enormously grateful to Philip for all of his work on the community centre.</p> <p>Councillor Barry Chapman commented that we urgently need to produce our business plan for the community centre as one of our key priorities. Plans have now been submitted for planning permission.</p> <p>The residents survey had a really good response, 116 responses and 23 new volunteers came forward to help. The group will be meeting on 26th April.</p> <p>A Board of Trustees is the next priority.</p> <p>The name of the community centre was discussed at the meeting. The most favoured name on the survey was 'The Farmhouse'.</p>	Ben
9	<p>Car Parking Residents are asked to submit evidence of irresponsible parking due to the railway bridge.</p>	Marcus
10	<p>SMART/Finance/Events reports St Neots in bloom – It was suggested that we should be looking at RHS in your neighbourhood scheme. A volunteer is happy to lead on this. The next SMART day is 26 April.</p> <p>Finance £265 for AGM and miscellaneous pieces was spent this month. We currently have £1586 in the bank. We have received a donation of £179.85.</p> <p>ACTION DAVID: To chase the possibility of a grant for a printer.</p> <p>Events 50 people took part in the Easter egg hunt and over 70 joined chocolate bingo. Tesco sponsored the prizes.</p> <p>Future events. Scarecrow festival. Emma would like to know if anyone knows a farmer who could supply straw.</p>	Phyllis/ David/ Emma
11	<p>Aob/ Next meeting dates Coffee morning with the Mayor. Philip attending on our behalf.</p>	Marcus

	<p>Aunties Wood The sign is back. We need to let Councillor Barry Chapman know what we would like on the sign. ACTION.</p> <p>Northern Access Councillor Barry Chapman and Councillor Julie Wisson spoke to a number of residents close to the Northern access about the trial opening. They had a mixed response about whether it should/ should not be opened. If we went ahead with the trial, we would have to fund it. For example, £1000 for the initial travel survey, followed by other expenses to put safety measures in place. It would be a trial for 3 months and then a report made. Money could be available through the Highways engagement scheme.</p> <p>To move forward the committee would need costings and put it out to consultation.</p> <p>Loves Farm sign ACTION – To contact Gallaghers to get the sign removed as it's broken.</p> <p>Brown Tail moths Infestation leaflet to be added to the newsletter</p> <p>Possible pharmacy The NHS litigation authority is holding a hearing on whether there should be a pharmacy in Loves Farm. Philip to go on 21 May to represent LFCA.</p>	
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Proposed meeting dates (subject to room availability):

14 May 2014 – Officers
11 June 2014
16 July 2014 – Officers
13 August 2014
10 Sept 2014 – Officers
15 October 2014
12 Nov 2014 – Officers
10 Dec 2014