



## COMMITTEE NOTES

Item	Agenda item	Lead
1	<p><b>Welcome and apologies</b></p> <p>Attendees: Helene Tame, Rosemarie Ferguson, Kim Burrows, Emma Lovelock, David Wells, Barry Chapman, Ben Pitt, Lisa, Simon, Ian Gardner</p> <p>Apologies: Julie Wisson, Steven Emberson, Amelia Davies, Priscilla</p> <p>A big thank you to Lisa for the biscuits and cake brought for the meeting.</p> <p>Minutes from last meeting – We did say at the last meeting that we would elect a Vice Chair, but as we have an AGM in two months time, we will wait until the AGM to appoint a vice-Chair. Simon and Raymon have volunteered to be Vice Chair. Pending discussion at AGM.</p>	Marcus
2	<p><b>Report on MUGA/ Youth meeting</b></p> <p>Recently, a meeting was held with interested parties to discuss the MUGA. Attendees included Denise and Danny (Youth Workers), Nicola (Community champion for Tesco), Nicky Booth (Cambridgeshire County Council), Daniel (PCSO), Kim (bpha) and LFCA (Marcus, Ben, Kirsty, David, Rosie and Helene).</p> <p>The aim of the discussion was to restore the shelter on the MUGA. The meeting discussed how we can engage with young people on Love's Farm. Key points from the meeting included getting the Youth Advisory Group set up to engage with the young people about what they would like. The ethos is that the young people design their own youth service. Also, activities the young people can get involved in e.g. boxing, street dancing. Daniel has a number of links already with the young people. We could launch the youth work through a day or festival to promote the activities. Cambridgeshire County Council Youth services mentioned they could support the day.</p> <p>Tesco are looking to provide an extra bin on the MUGA and we will talk to the chip shop about providing a bin outside too. Helene and Ben will meet Nicky this week to follow up. Also, we are looking for someone to get more involved in the age range 14+. Maybe something in the communications channels. Helene is meeting two people on Monday who are interested in helping with youth work. We could also contact the secondary School to speak to them about potentially getting involved (<b>ACTION HELENE</b>)</p> <p><b>ACTION MARCUS:</b> to send the minutes from the meeting to the committee.</p>	Marcus

3	<p><b>Review Tesco litter and other litter hotspots</b></p> <p>At the meeting mentioned above, litter from the service yard was discussed. It has improved. <b>ACTION MARCUS:</b> to get back to Nicola about the service yard.</p> <p>Out of the meeting, George raised an issue of litter on school drive, Stone Hill and Dramsell Rise, especially glass bottles. He suggests approaching developers, ask HDC for more bins, installing signs, a campaign through smart days and installing first aid kits around Love's Farm.</p> <p>Helene has spoken to HDC and during SMART, they collected just from outside the train station and sent the evidence to HDC. They confirmed there would be a bin outside the station and another on Oliver Way. There was a bin on village green, but it hasn't come back as yet. Thank you to Helene for pursuing the litter bins. <b>ACTION HELENE:</b> to send Keela the picture from SMART for the newsletter.</p> <p><b>SMART days in the future</b></p> <ul style="list-style-type: none"> <li>• Aug 29</li> <li>• Oct 3</li> <li>• Nov 7</li> <li>• Dec 5</li> <li>• Jan 9</li> <li>• Feb 13</li> <li>• March 19</li> </ul>	Marcus/ Helene
4	<p><b>Grass cutting</b></p> <p>There are three cuts per year because Stone Hill is classified as a highway verge. Barry met with the District operations team to include it in their cutting schedule. Currently there has been one cut. The alternative is to classify them as landscaping rather than verge. This would involve the council adopting them as landscaping, which is unlikely. An alternative is self-help.</p>	Marcus
5	<p><b>Farm House Update</b></p> <p>Review our working relationship</p> <p>At the last Officers meeting, we discussed how we will work together between LFCA and Love's Farm House going forwards. We discussed having a Memorandum of Understanding between the two. <b>ACTION MARCUS:</b> to draft and circulate.</p> <p>Ben and the Trustees are discussing whether a special arrangement can be made so that LFCA can use the meeting room for the monthly meeting for free. The Officers discussed this at the previous meeting. We could move if another person wishes to use the space. Pending decision.</p> <p>Formal completion is meant to be on 14 September. A full rota of events is in place, soft launch. A launch festival is planned for 24 October. <b>ACTION COMMITTEE:</b> Please let Marcus know if that date is convenient as it would include the AGM and expo. Programme of events to be published, with timings.</p>	Marcus/ Ben

	<p>Awards – We could ask some of the companies using the Love’s Farm House to sponsor awards, as it gives them some publicity and we could tailor the awards to them. E.g. health and wellbeing award.</p> <p>Week-long festival – asking all the users to host events throughout the week.</p> <p>Newsletter – Officers discussed the newsletter re-design, A5 booklet. Ben met the Graphic Designer and brought a template to the meeting. Comments back to Ben please.</p> <p><b>ACTION KEELA</b> : to set a meeting to discuss the newsletter between Marcus, Ben, Keela, Helene and Rosemarie to discuss the newsletter going forwards.</p>	
6	<p><b>Running group funding application</b></p> <p>We have received a funding application for the running club training for £400. The training is organised by Run England. The grant would cover bibs, equipment. We would like to ask more about how they will advertise the running group.</p> <p>£310 for the course £32 extras £50 vests</p> <p>We need a cap on the fund we will give. We also need to ensure people have a constitution and ensure it is inclusive, and ask for regular reviews and an invitation to the AGM. Originally the grants were meant to be £50-£100.</p> <p>The committee agreed £200 would be the maximum but would like to know more about the training. In future we need a maximum amount detailed on the form. We would like a statement of aims, communication and feedback at the AGM too.</p> <p><b>ACTION KEELA:</b> to speak to Caroline Henderson about advertising the running club in the newsletter.</p>	Marcus/ David
7	<p><b>Traffic calming</b></p> <p>Outside the meetin, Eleanor Gray asked the meeting for an update on the traffic calming by the junction with Cockrells. The plans have been agreed with the Councils, and as such, it can’t be changed. David contacted Gallaghers about the traffic calming.</p>	Marcus
8	<p><b>Theft</b></p> <p>There have been two reports of theft from front gardens in the past week. <b>ACTION HELENE:</b> to speak to PCSO about whether he can speak to the neighbours around the areas involved.</p>	Lisa
9	<p><b>Updates from working groups:</b></p> <ul style="list-style-type: none"> <li>• Parking – 190 responses to the questionnaire. Meeting on the 30<sup>th</sup> July</li> <li>• Dogs – Rosemarie would like to join the painting party for the ‘There is no such thing as the dog poo fairy’ campaign.</li> <li>• Youth – three sessions in summer holiday.</li> </ul>	David Keela Kirsty via Ben Helene Emma

	<ul style="list-style-type: none"> <li>• SMART – <b>ACTION: BEN</b> to add dates to the website.</li> <li>• Events – yard sale on Sunday, about 70 stalls, it's going to be an annual event. Streets are very welcome to do their own if they wish. Quiz on 31<sup>st</sup> July, the last one at the Football Club. Big lunch 6 September, Scarecrow festival 2 weeks before. <b>ACTION BARRY:</b> to contact his colleague about possible straw cutting. <b>ACTION EMMA:</b> to contact Julie too. We need the straw for the first week of August.</li> <li>• Finance – David sent a copy of the bank statement, £8k. Of which, £5k is for youth, £1k for printer, £1k for funding grants. <b>ACTION DAVID:</b> to speak to Barry about funding from last year.</li> <li>• Street reps – Few more street reps needed.</li> </ul>	David Marcus Ben
10	<p><b>AoB</b></p> <p>Money has been put aside by the council for a Love's Farm Christmas tree. The suggestion at the moment is on an oval shaped land on the cross section of Stone Hill and Great High Ground.</p> <p>Parish Boundary changes were discussed at a previous meeting. <b>ACTION COMMITTEE:</b> to let Barry know of possible names for the ward that would include Love's Farm and Wintringham Park.</p>	Marcus