



MINUTES

Item	Agenda item	Lead
1	<p>Welcome and apologies</p> <p>Attendees: Marcus Pickering, George Yazigi, Ben Pitt, Julie Wisson, Ian Gardener, Rosie Ferguson, Barry Chapman, Daniel Grant, Stephen Emberson, David Wells</p> <p>Apologies: Rebecca Mitton, Helene Tame, Keela Shackell-Smith, Simon Barlow</p>	Marcus
2	<p>AGM and Expo feedback</p> <p>Lots of people attended the Farm House opening and there was a great sense of occasion. However, visitors weren't really engaged with what LFCA is doing in the same way as at last year's AGM where it was more focused.</p> <p>Looking ahead to next year, think about:</p> <ul style="list-style-type: none"> • Keep expo format but more focused on LFCA and presentation • Do something for children to attract families – e.g. film screening (but need to be mindful of safeguarding) • Don't rely on the AGM as the main place to recruit volunteers; our communication channels can be used throughout the year for this. 	Marcus
3	<p>Secretary vacancy</p> <p>Keela asked to step down from the secretary role to make more time for leading the work on responsible dog ownership, the newsletter and Brownies.</p> <p>Jenny Parris is keen to consider the role and will come to the December meeting so we will defer appointment until then. Keela happy to cover in the meantime.</p>	Marcus
4	<p>Youth</p> <p>a) Younger youth</p> <p>After the unexpected closure of YSP, we had anticipated employing the existing youth workers through LFCCC but LFCCC weren't able to support this and ultimately the youth workers resigned due to the lack of mechanism to pay them and they felt there weren't adequate structures in place to deal with safeguarding.</p> <p>LFCA has registered as an employer in order to process the back-pay though we are struggling to get the details we need from the two youth workers (P45, NI details etc)</p> <p>ACTION: Kirsty – complete payroll</p> <p>b) Senior youth</p> <p>Locality team, BP, RF, HT have met on a number of occasions and now have Declan in place. Funding from Cambridgeshire Community Foundation fell through due to LFCA not being registered as a charity.</p>	Marcus/Kirsty/ Rosemarie

Applied to St Neots Town Council for funding for equipment; goes before full council on Nov 24th.

Sir Graham Bright (Police and Crime Commissioner) has a pot that we can apply to.

BC suggested applying to Rotary clubs

ACTION: Rosemarie - follow up lead with PCC and Rotary

GY suggested contacting companies for sponsorship.

ACTION: George - follow up contacts re sponsorship

c) Proposal for volunteer-run Younger Youth club

Love's Farm Community Church (LFCC) - the CIO under which events like Breakfast Church, occasional Sunday evening and other events (e.g. MakeLunch) are run, is committing to hosting and running the junior youth club for children between school years 3 and 7, on Tuesday afternoon /evenings (their old slot). A team of volunteers led by Helene Tame and Lynda Cronin (who together run MakeLunch) will launch the newly revamped junior YC on Tuesday January 12th 2016.

The club will provide the usual mix of fun and games as well as seek to draw in special guests for optional sessions e.g.: cooking, gardening, computer programming, storytelling, pocket-money finances etc., plus offer a tuck shop and the chance to contribute to the running of the club via a YC council and setting of a YC code.

The team are all volunteers (which helps to keep costs down!) but Helene and Lynda are currently seeking funds to cover LFH rent and resources.

We are proposing that the club runs during term time only.

The meeting was broadly supportive of the proposal. Discussions ranged around:

- Whether the YC could be offered LFH for free – but referred to previous discussions at both LFH and LFCA: plenty of organisations could argue for free use of the building. However LFCA is in a stronger position to apply for funding for rent than LFH would be to find funds to meet a shortfall in running costs
- The Christian element of the club and whether this is something we could support/fund
- Whether it's sustainable as volunteer run

Currently available funding for youth:

- £1250 from Children's Links
- £1972 from bpha
- £3222 total, but £640 owed to youth workers

We decided to defer a decision on how to allocate the funds until the

	committee had been able to hear from Helene and put questions to her.	
5	<p>Registering LFCA with Charity Commission</p> <p>The funding we have attracted for youth work means we have tipped the £5K threshold which requires us to register with the charity commission. Some funding sources also require us to be registered.</p> <p>Two possible structures:</p> <ul style="list-style-type: none"> • CIO: More limited liability for trustees but more work to change our structure and requirement for annual reporting of accounts • Unincorporated charity: less admin associated with changing structure. Greater liability for trustees if we're taking on debt or employment etc <p>Some discussion about whether this is the right route for us given the work involved (both to set up and ongoing) but we currently have no choice due to our income level.</p> <p>ACTION: MP to meet with Alan Turner from Hunts Forum for advice</p>	Marcus
6	<p>Logo</p> <p>Designer Richard Slade has drawn up a number of ideas to replace our logo.</p> <p>We chose two ideas to work on some more, but need to incorporate more resemblance to our existing logo and graphics which are recognisable.</p> <p>ACTION: MP to follow up with Richard Slade</p>	Marcus/Ben
7	<p>Future meeting pattern</p> <p>We've followed a pattern of alternating officers' and committee meetings over the last couple of years, but will return to monthly committee meetings for the foreseeable future to try to get volunteer numbers up a little and get a sense of momentum.</p> <p>Aim to hold more open community meetings periodically with the aim of less business and more focused on a specific issue.</p>	Marcus
8	<p>Working groups</p> <ul style="list-style-type: none"> • Dogs. KS absent but we know that monthly walks are continuing • Events (EL). Carol singing with Brownies/Guides 17th Dec. Possible Christmas Bingo between Christmas and New Year. • Parking (DW). Application to Local Highways Initiative for funding for controls on Stone Hill. LFCA to present to panel in Jan. BC suggested following developments with Longsands re station parking as we can look to replicate the same arrangements here. • SMART (HT). Looking to get a new banner when LFCA logo is redesigned. Relocating to meet at LFH after breakfast to raise profile. BC following up re emptying of new bins. • Finance (DW). ~£3000 unrestricted funds in account. 	
9	<p>AOB</p> <p>DG had followed up with St Neots FC about noise complaints. They are keen to work with the community and would like to hear when there are issues.</p>	