

Community Meeting Note

Item	Agenda Item	Lead
1	<p>Welcome and apologies</p> <p>Attendees: Marcus Pickering, Ben Pitt, Helene Tame, Emma Lovelock, David Wells, Simon Barlow, Rosie Ferguson, Jenny Parris</p> <p>Apologies; Keela Shackell-Smith, Ian Gardener, Julie Wisson</p>	Marcus
2	<p>Minutes/actions from last meeting</p> <ul style="list-style-type: none"> • The resident's survey and the AGM to be discussed lower down the agenda. • Declan had written the update for the newsletter as requested. • The vouchers and present for Richard had not yet been purchased as the logo had not been finalised. 	Marcus
3	<p>Cambridge Road Bus Stop</p> <p>It had been agreed that a square of tarmac was to be provided at the bus stop and a quote agreed but as yet no further progress had been achieved. Barry is still chasing this.</p>	Marcus
4	<p>LFCA/LFH barbecue</p> <p>This is to take place this Sunday and so far 85 acceptances had been received. There was some discussion around the invitation list and it was considered in hindsight that additional volunteers such as the street reps should have been invited. There was also some concern about short notice and that it conflicted with Father's Day. However the date to some extent had been determined by LFH availability.</p> <p>It was agreed to timetable next year's event in the 1st week of June and to include additional volunteers. There was also some discussion about holding a separate event for street reps.</p> <p>It was agreed that LFCA would fund a third of the cost of the event up to a maximum of £100.</p>	Marcus
5	<p>New logo</p> <p>At the last meeting two logos had been chosen. However Richard, the designer felt that it would be confusing to have</p>	Marcus

	two in use. After much discussion and another vote, one was finally decided upon. (Green rectangular box/Page 4)	
6	<p>Video production workshop grant</p> <p>St Neots is to have its own film festival which will enable local people to show their own films. Ben is offering to run 2x3hour workshops for families – the first one to make a joint video with the idea that families would then make one of their own. The second workshop would focus on editing. The cost would be £5 per family and children would need to be over 7 years old. There was some discussion as to whether priority should be given to LF residents and/or targeted families.</p> <p>Costs for equipment would be between £800 to £900 for the purchase of a laptop and camera. Funding is available but the application would need to be made in LFCA name rather than any individual. David confirmed that this amount of money would not take LFCA turnover up to the £5K threshold which would necessitate a charitable status application.</p>	Ben
7	<p>Grasscutting</p> <p>This is an ongoing issue. JW had been intending to update the meeting but was unfortunately unable to attend. The matter is continuing to be pursued.</p>	Marcus
8	<p>Senior youth club update</p> <p>Rosie reported that this was going really well although today's session was a bit quieter with 10 attendees. Members were described as rambunctious.</p> <p>Charity status and a charity number has now been achieved. George wanted to establish a memorandum of understanding with the locality team to finally clarify the various responsibilities prior to the handover from LFCA.</p> <p>Rosie is now intending to fund raise for the club. There was a need for additional staff members to cover Rosie's forthcoming holiday.</p>	Rosie
9	<p>Farm House update</p> <p>Ben reported that there had been a good response to the administrator vacancy advert and interviews were to take place on Monday 7th July. The garden was coming together and there had been a good turn out at the second gallery launch. However there were ongoing issues with the plumbing.</p>	Ben
10	<p>Working groups</p> <p>Dogs – no one had attended the last dog walk.</p>	Keela

	<p>Events – Queen’s birthday party had gone well. There had been an overspend but the party was subsidised by other LFH events such as the quiz and chocolate bingo. Next event is the Big Lunch which will have an Olympic theme. There was some discussion about whether to show the Wimbledon Men’s Final on the big screen</p> <p>Smart – last event well attended</p> <p>Parking – DW to arrange a meeting in the next two weeks. He is now on the relevant Town Council committee. The Longsands Area Parking Restrictions Scheme is in the process of implementation at a cost of £35K. There was some conjecture as to whether this would aggravate the parking situation on Love’s Farm.</p> <p>Street Reps – Fieldgate Close is now registered for Neighbourhood Watch and it was anticipated this would expand with a need for area co-ordinators</p> <p>Finance – The association has £3382 in the bank. Rosie enquired about how she could access the money earmarked for the senior youth club and it was agreed she should email officers with requests as and when she wished to make purchases.</p>	<p>Emma</p> <p>Helene</p> <p>David</p> <p>Marcus</p> <p>David</p>
11	<p>AOB</p> <p>St Neots Community Awards A letter had been received asking LFCA to become involved in the above. It was agreed that we would publicise and support the awards as last year but not actively take on any sponsorship role.</p> <p>Survey Ben had written the survey in consultation with other officers and received 22 responses. Responses had been positive but it was thought that they were from people who were already engaged. The survey will continue to be promoted on line and paper version to be available in LFH foyer</p>	<p>Marcus</p> <p>Ben</p>
12	<p>AGM plans</p> <p>After considerable discussion, it was agreed to hold this meeting on Friday 28th October. LFH trustees were happy to have a joint meeting. Included in the event would be displays in the foyer, a LFCA quiz, election of officers and awards. This item to be at the top of the agenda at the next meeting</p>	<p>Marcus</p>
	<p>Date of next meeting 20th July 2016 7.30</p>	