



Love's Farm Community Association Meeting
Love's Farm House
18 April 2018
19.30

Minutes

1	<p>Welcome and apologies – Marcus Pickering, chair of the community association welcomed residents to the meeting. Agenda item 3 was taken first with the agenda resuming thereafter.</p>
2	<p>Minutes and actions</p> <p>Minutes of last meeting were received and an update on actions not covered elsewhere on the agenda. The following updates were noted:</p> <p>Action: PCSO Daniel Grant will be added to the email list for the street reps update.</p>
3	<p>Presentation: Round House Primary Academy and Wintringham School</p> <p>Tracy Bryden, Head teacher of Round House Primary Academy and Wintringham School, Ben Pitt, Chair of Governors and Penny Price, Cambridgeshire County Council Provisioning team were welcomed to the meeting. They provided an update on the oversubscription of the Round House school, plans for Wintringham school and responded to question from the community.</p> <p><u>Background</u></p> <p>Penny provided an update. She said that last year there were a number of disappointed parents who did not get a place for their child at Round House school. The oversubscription at the school combined with expansion plans for over 3,800 houses brought forward Cambridgeshire County Councils decision that additional school places were required for the children of Love's Farm. A competition process took place for an education provider to run the new Wintringham school. The Diamond Learning Partnership were successful in winning the tender for the new school. Tracy added that the partnership trust run several schools including the Round House. Tracy Bryden will be Executive Head Teacher of both Round House and Wintringham school. It was confirmed that Wintringham school will be for the population of Love's Farm and Wintringham children. Wintringham School will open in temporary accommodation on the site of the Round House for September 2018 entry. Wintringham School is a brand new school with a separate education number to the Round House but will be a sister school. It is located on the Round House site but will move to a permanent building in the future – possibly in late 2019.</p> <p><u>School site</u></p> <p>A contractor has been appointed for the school. It was noted that the Round House school site was not big enough for expansion. Wintringham school will be on the site of Round House for a year, year and a half. It will then move to its permanent site.</p> <p>The temporary accommodation on Round House site is not portakabins. There are two new classrooms being built – these are permanent structures which will be used by the Round House School after Wintringham School has moved to its permanent site. The plans for the classrooms can be accessed in Round House school foyer. The site of the two new school classrooms is where the pond is currently located. A new pond will be established nearby.</p> <p>The location of the permanent site of Wintringham school is near to the roundabout/builders</p>

merchants/railway bridge to the south of Cambridge Road.

Urban and Civic are the master planners for Wintringham development - Wintringham.org the developers' website shows the plans and site for Wintringham school.

Penny Price said that the developers build 'wow' factor schools to draw people to the developments they build. The design of the new school structure is similar to the plans shown to the community by the developers last year. The structure is two story and the Diamond Learning Partnership are involved in the designs so it will fit the ethos of the existing schools in the partnership e.g. it will have outside spaces and fit how the children and school use the spaces.

Admissions and catchment to the school

The school will be 3 form entry, it will be bigger than Round House school which is two form entry.

The school will have a joint catchment from Love's Farm and Wintringham. The admissions criteria for each school will be in the First Steps guide for school applications. This is available on Cambridgeshire County Council school admissions website.

Ben Pitt and Penny responded to a question asking how children to the north of the estate who will be furthest from both school sites will be able to secure a place at their community school. Penny said that it would be self-selecting. Ben said that the school governors have been unable to come up with a solution for the catchment area. Penny added that joint catchment schools tend to be self-selecting.

Assurance was given by Penny that there will be enough places at Wintringham school for all the school years. The school will not be opened for three forms of entry at all levels initially. The aim is to populate the school from the early intake and the Cambridgeshire County Council will manage the entry to the school. It was asked how places will be created for school years going forward – once the school moves to the new site will the school will be populated at all years? Penny advised the normal school transfer process will apply for in year transfer and there will be places in all years once the school moves to its permanent site.

Nigel Pauley, Labour candidate commented that schools are not built big enough to start with. It was asked what assurances were given that the site of Wintringham will be big enough to expand if needed. Penny advised that school site has already been expanded to a three form site from the planned two form entry. Section 106 monies have been negotiated but not yet agreed.

There will be another 2 form entry school on Love's Farm 2 (the site to the east of the existing Love's Farm development). A third school is currently planned for 2 form entry also on Wintringham but land has been reserved for 3 form entry.

Applications for school places for 2018 intake

Applications for Wintringham school can still be made. It was asked how waiting lists for schools will be impacted by applying for the Wintringham school.

It was confirmed that anyone who put Wintringham Park on their application and did not get offered their preference above this would be offered a place at Wintringham School.

If 10 places are reached for Wintringham school is reached then more children will be accepted from Love's Farm.

Appeals process

The process for appeals was outlined. Penny Price advised that the process was complex and there

is advice available on the website via the admissions team. Ben Pitt advised that there are a number of residents who have been through the process. If the rules have not been followed by the LA then there is a good case if not. Emma Steven's a parent who has been through the process said that it was available for it. It was a very difficult process and unless you meet the criteria you don't stand a chance.

Integration of children at sister schools Round House and Wintringham

A question was asked about the practicalities of running the two schools across two sites and what the plans were for integration of children. Tracy said that Wintringham will be its own school and that as executive head teacher of both schools she intends to integrate the Wintringham children with the Round House children, e.g. they will have lunch, assemblies and play time together. She said it is important that the children will be valued as a community together. Tracy also said that the schools will be sister schools they will have the Diamond Learning Partnership ethos – some of the teachers from Round House will go to Wintringham and there will be joint planning by teachers with a shared curriculum and events.

Tracy confirmed that the capacity of the temporary school was for one year one class and a reception class. She said that if there are a small number of year one students at Wintringham it is likely they will join in with the Round House school children. It is not known how many year one children there will be. For reception there are 6 offers and lots of interest in the school following the school places announcements. The PAN (pupil allocation number – the number of children places) for the school was set at 10 for the admissions process for 2018 entry. If the published admissions number is not reached then children from outside of the development can access these places. However, the PAN of 10 isn't the upper limit for the class; there will be room for up to 30 reception children from Love's Farm.

Wrap round/after school care

Information about wrap round care arrangements was sought from the school.

Round House school afterschool club will be available to all Wintringham school children. There is no capacity on the numbers for the afterschool provision. Once the school is established on Wintringham the same provision will be there. It is hoped that wrap-around provision will also be available for pre-school children once Wintringham school is established.

A website will be set up for the school soon – all the information about the school will be posted on the Facebook page until the website is established. There will be updates shortly about school uniform and a parents evening for example. .

Secondary school places

Concerns were raised about capacity in St Neots for secondary education given the creation of 9-10 forms of primary school classes.

Penny said that there were 18 forms of entry in each year group across St Neots. There are currently 13 -14 forms of entry populated which gives 4.5 form capacity. It was confirmed that most of this capacity is at Ernulf School in St Neots and Longsands School is oversubscribed.

Based on current projections Penny advised that they anticipate that by mid-2020 the school places for secondary will be full in St Neots.

Penny said that there were plans to increase secondary school provision. There was a government pause on the St Neots free school which the government had originally approved by the Department for Education Penny confirmed that Cambridgeshire County Council are in discussion with Department for Education about options for future capacity. There will either be Council led

development or a free school bid for secondary provision Consultation meetings are taking place on the academy development for secondary education.

Access and traffic issues – Love’s Farm

It was asked what the parking arrangements for drop off and pick up will be at the new school site. Tracy said that the parking allowance is restricted by planners to encourage walking to school so it would be very limited.

It was asked if safe school crossing points across Cambridge Road from Love’s Farm to Wintringham school had been considered. Cllr Iain Gardener plans for the Wintringham develop included a crossing point at the railway bridge roundabout so that it is safe for children to cross between the school sites. It was agreed this was very important with additional traffic of children between the two schools as sister schools and the increased interaction between children on the two sites.

Ben Pitt said that the plans for the new road lay out along Cambridge Road included a ‘toucan crossing’ to the west of the roundabout, Cllr Iain Gardener added that further options were being developed to ensure safe access for the school as well as for commuters which the current plans serve. He said Huntingdon District Council planners will need to agree the plans by the developers. It was also said that Cambridgeshire County Council Highways were keen to ensure that safe crossings are included in the plans to ensure children safety. The timeline is likely to be for decision to be made in early May. Nigel Pauley asked what plans were being made to ensure that there was real safety e.g. through a bridge or a tunnel. Cllr Julie Wisson advised that Cambridgeshire County Council Highways would be reactive in their plans for solutions to safety concerns and the current plans mitigated the risk that was there. She said that residents should raise concerns about the safety issues of the crossing with the Council. It was agreed there were two points residents could highlight their concerns about, firstly where the crossings are and secondly, what the types of crossing are. Ben Pitt advised that Community Association have raised the issue with planners and confirmed that Cambridgeshire County Council and would welcome responses from residents.

Action: Question and answer document to be developed and uploaded to ourlovesfarm website for residents to access information about Wintringham School

Building great relationships in our community.

4 Committee Governance

Love’s Farm councillor nominations for 3 May local election

Elections are taking place on the 3 May for District Council representatives to Huntingdonshire District Council and Town Councillors for St Neots Town Council. Ben Pitt updated on the names of 4 residents who have been nominated to stand for Love’s Farm community. These are Stephen Ferguson, Caroline Gregson, Colin Holmes and Ben Pitt. As the four nominees were unopposed for Love’s Farm they have been appointed with out election. The political party candidates refused to stand against independent local residents who are representing Love’s Farm.

On the 3 May there are district council elections. Nominees for Love’s Farm for Huntingdon District Council are James Catmur, Lib Dem, Nigel Pauley and Nik Johnson for Labour, David Wells and Ian Gardener for Conservative. There are two district council seats and there will be information on ourlovesfarm community website about the candidates.

Small Grants Policy

Marcus Pickering gave an update on developing a policy for distributing small grants. Jenny Lincoln was thanked for her work in updating the document.

Marcus advised a small sum of money, up to £1200, was given to LFCA by the Town Council to distribute to the community. An example of this was funding for Love's Farm Runners to train a running leader. The grants policy has been expanded to ensure that more groups can access up to £100 per grant application. The document was endorsed by the LFCA members. The document will go on the website for groups to apply for funding and be advertised in the newsletter.

5 Working Groups

i) Events – Emma Lovelock

Emma Lovelock said that Easter was busy and there were over 90 forms returned for the Easter Egg Hunt. No-one found all the eggs this year. Chocolate bingo took £153 and there were many others who attended but didn't participate. The profit will go towards the Big Lunch. The community quiz is taking place next Friday 27 April in The Farm House. A further hunt to take place over the summer. Mrs Bubbles was well received and the Paddington Bear cinema.

ii) Great Get Together – Helene Tame

Helen updated on the proposed event on Saturday 23 June, 2-4pm, which will be similar to the Station Square event but held last summer with games, activities, music and sporting events. It will be held at The Round House school on the school playing field. Love's Farm Runners will also help on the day. Just before 4pm a run/walk will end at the Farm House for busking and a BBQ. Helene asked if Street Reps could be invited to do a street activity or fund raising.

Action: Street reps to be asked to set up street stands and residents to get in touch with Helene with ideas and offers of support.

iii) Street reps – Emma Stevens

Emma advised the Street Reps newsletter has been reinstated and is distributed across the community. Contact details will be provided on the future newsletter update. The resident who raised concerns about emergency vehicle restrictions has been provided with a copy of the minutes by Eleanor Gray.

Action: Newsletter to be shared with Street Reps and include Emma Steven's contact details.

Developing and managing shared resources and spaces

6 Northern access update

Julie Wisson was unable to stay for the agenda item. IT was noted that a decision on the northern access temporary prohibition of driving notice consultation closed on 26 January but there was no announcement about the consultation decision from Highways. The LFCA remains concerned that access is restricted for emergency vehicles.

Marcus provided background to the ongoing questions the LFCA receive about northern access. He said the bus bollards were replaced with a locked gate in late 2017. There is an ongoing issue of emergency vehicles not being able to get through the gate which has a lock which the emergency services should be able to open.

He advised that the community association had been told that Cambridgeshire County Council Highways and Infrastructure committee is going to look at the options for the access and cost these.

It was noted that John Gerrard, a resident to the north of the estate, is highlighting the issues to Town Council, District Council and Cambridgeshire County Council and trying to get a feasibility study to be undertaken. .

Cllr Ian Gardner advised the Highways and Infrastructure committee will consider the issue at a future meeting. He said Cllr Julie Wisson, as the Love's Farm councillor can attend the meeting and the public can attend too and make representations. Iain Gardner said it was in the communities best interest to support the item. Residents welcomed the opportunity to attend the Council meeting and to make representations about issue which the access being closed had created.

It was noted that there was another incident at Round House school where a child was choking and the ambulance had trouble navigating the estate. There are also other examples of residents who have had issues with delayed emergency vehicles accessing them. The meeting was reminded of a resident who attended the March meeting to raise her concerns about access and a further example was given of a child fitting where the ambulance took longer than expected to arrive.

It was asked why the outcome of the consultation was still unclear. Marcus said that it was his understanding from Cllr Julie Wisson that ultimately the decision on if the access is opened or not is down to her.

James Catmur said that he had been working with John Gerrard to review the plans for the northern access. It was noted that the lay out of the land to the north of the barrier did not adhere to the District Councils approved plans for the land. It was also noted that in the plans there was always provision for emergency access. James added that the Council may also be at risk of breaching their own guidelines by installing a barrier with out planning consent to remove the bollards. James said clause 2.1 in the planning documentation says that the access is for emergency access and bus route.

Action:

- i) **Example of impact of northern access being closed to be shared with Cllr Julie Wisson, Cllr Mathew Shuter, Head of Highways and Infrastructure Committee and Graham Hughes, Chair of Economy and Growth Committee at Cambridgeshire County Council.**
- ii) **Committee officers and residents to be invited to attend the Highways and Infrastructure meeting**

7 Parking scheme for Love's Farm

David Wells provided an update on progress of scheme for parking restrictions and the consultation process.

It was noted that a meeting took place with Cllr Julie Wisson, Ben Pitt, Marcus Pickering and Cllr David Wells with the transport officers at Cambridgeshire County Council. The public display of the proposals and a Q&A session with Council Officials at Love's Farm House will take place on Wednesday 13 June. A leaflet will be sent to each resident..

The plan is for a two phased approach. Cambridge County Council has yet to confirm that a two phased approach would not result in loss of funds. The two phased approach with LFCA supports would mean the restrictions of the spine road and *then* side roads could be undertaken without losing funding. The second phase would be funded from Gallagher's the Love's Farm developer's money which matches Huntingdonshire District Council funds for the first phase. The two phases would be to allow amendments to be made to the side roads depending on the behavioural changes which result from the double yellow lines on the spine roads.

It was asked if the parking controls would be monitored. It was noted that the parking restrictions are part of the district police responsibilities for Huntingdonshire District Council. David advised that civil enforcement might also be an option in the future which Huntingdonshire District Council are looking at implementing county wide in the future (Cambridge City has this approach).

8 Wintringham and Eastern Expansion

It was noted that Urban and Civic – Master Planners for Wintringham (south of Cambridge Road) have been invited to provide a presentation at our meeting on 16 May.

Marcus Pickering updated the community meeting to say that outline planning for the Eastern Expansion (to the east of Love's Farm) had been approved. This was on the basis that mitigations around transport and infrastructure had been met. He added that Gallagher's and Urban and Civic will contribute to the transport and infrastructure improvements needed along the Cambridge Road and as part of the A-road infrastructure for St Neots. .

CLlr Ian Gardener responded to a question from Ben Pitt about the community buildings for the Eastern Expansion. He said there will be a joint sum of money for a joint community building on the site of Wintringham. The building criteria were listed by CLlr Ian Gardiner from the planning document. He added there may also be a library as part of the community building. Ian added the funding had not been set, the building will however be built by the developers as a building and Section 106 funding will pay for the library.

It was noted that the Eastern Expansion – Love's Farm 2, will include health provision for a general practice and the 106 funding will pay for a building for the health service space (but not the staff or infrastructure).

The community noted access links between Love's Farm and the Eastern Expansion had been created. These were largely walking access routes with one route between the two site and access restricted to buses and emergency vehicles by rising bollards. Resident raised concerns that rising bollards had been approved by planners given the bollards had been removed by Cambridgeshire County Council to the north of Love's Farm as Council officials advised they were being phased out due to high cost.

It was also note that there will be a bus service under the Section 106 arrangements which will serve both developments however the bus route has yet to be decided. Residents again highlighted that Love's Farm no longer has a bus service as it was underutilised and the subsidies taken away as the development neared completion.

Action: CLlr Ian Gardener to provide pdf document of the Easter Expansion document which can be shared with the LFCA /uploaded to the website.

9 Working Groups:

i) SMART (Community clean up days)

Helene Tame advised the next date for the community tidy up is Saturday 19 May. Emma Lovelock provided an update on 'Dog Poo Fairy' initiatives which were being led by Keela Shackle. She said there were over 600 dog poos sprayed. It was noted there have been two prosecutions and 5 video clips shared of individuals not clearing up after their animals. Keela Shackle-Smith was thanked for her work.

ii) Love's Farm Blooms

Phyllis Hooper updated the meeting. She said the invoices for the bulbs had been given to David Wells for payment. The bulbs are flowering in Aunties Woods which were planted up in late 2017. Phyllis had written to residents near area C – south west corner of the estate. She said that Huntingdonshire District Council was considering a footbridge across the brook which would then be planted up. She added the old gate area to the Love's Farm will be planted up by Phyllis herself and she hoped to add signs to let residents know that the planning was intentional. There was support for the plans which Phyllis is developing.

	<p style="text-align: center;">Action: David Wells to provide update on Blooms finance</p> <p>iii) <u>Finance</u> David Wells asked that a longer discussion takes place with officers to consider future funding options for LFCA Action: Officers meeting to consider future funding options for LFCA.</p>	
10	<p>Farm House update Ben Pitt provided an update on news from the Farmhouse trustees. It was noted that the next Trustees Meeting will take place in May. Events continue to have good attendance from residents. Future events include the Paddington 2 cinema on 19 April and Gin Lab on 11 May.</p>	
11	<p>AOB</p> <p><u>Antisocial behaviour – Belland Hill</u> A resident from Belland Hill area of the estate attended the meeting to ask for information and help with antisocial behaviour. Daniel Grant, PCSC was at the meeting and said that he was aware of problems with children of two tenant addresses in the social-rented accommodation near Belland Hill. He said warning letters had been issued to parents but residents should call 101 if they feel threatened or are concerned. Reassurance was given by Daniel to the resident that the matter was his utmost priority for Love’s Farm. Daniel added that evening patrols will take place with housing managers. It was asked if the benches could be removed to prevent people congregating on the open space in the centre of the residential courtyard. Marcus Pickering advised the developer Redrow were not supportive of this. Action: residents to contact 101 to report incidents or raise directly with PCSO Daniel Grant.</p>	

Actions from previous meetings and updates

	Action	Update	LFCA lead
1.	<ul style="list-style-type: none"> a) PCSO Daniel Grant will be added to the email list for the street reps update b) Emma Steven's details to be included in future street rep newsletters c) Street reps to be asked to set up street stands and residents to get in touch with Helene with ideas and offers of support. 	<p>Complete – included on LFCA mailing list</p> <p>Complete</p> <p>Complete – included in newsletter</p>	<p>Marcus Pickering</p> <p>Emma Stevens</p> <p>Emma Stevens</p>
2.	Safeguarding policy to be uploaded to website	Complete - uploaded to website	Marcus Pickering
3.	Grants policy to be developed to manage funds and allocate funding	Complete - uploaded to website	Marcus Pickering
4.	Local elections to be promoted via newsletter to ensure that Love's Farm's interests are represented through the increased allocation of seats - publicise local election seats available via website and Facebook.	Complete - elections taken place	Ben Pitt
5.	Marcus Pickering to liaise with Farm House and Rotary to look at opportunities to hold Saturday Rotary meeting and provide further information for residents in the new year	Rotary to be invited to Great Get Together	Marcus Pickering/Helen Tame
6.	David Wells to ask for S106 money for improvements within town council funds to use money for improvement to lighting on Fox Brook bridge as infrastructure this would be an infrastructure requirement for the community.	Update required from David Wells – deferred until after 3 May elections have taken place	David Wells
7.	<ul style="list-style-type: none"> a) Julie Wisson to share scope of northern access feasibility study and confirm next steps following consultation on northern access closing on 26/1. b) Residents to be encouraged to complain to East of England Ambulance service if they have concerns about traffic blocking the roads on the estate or the northern access gate not being used to access them in an emergency. c) Example of impact of northern access being closed to be shared with Cllr Julie Wisson, Cllr Mathew Shuter, Head of Highways and Infrastructure Committee and Graham Hughes, Chair of Economy and Growth Committee at Cambridgeshire County Council. d) Committee officers and residents to be invited to attend the Highways and Infrastructure meeting 	Update required from Julie Wisson – deferred to May agenda	Julie Wisson
8.	<p>Love's Farm household survey (CCC)</p> <ul style="list-style-type: none"> a) newsletter to update community on the outcome of the report using 200 word article with further information on the website. b) Mike Soper and Penny to update on place planning and Wintringham numbers and also to attend future meeting. c) Mike to work with David Wells to report on secondary school planning numbers based on data to inform secondary school places. 	Complete - Penny Price from provisioning team at CCC attended April meeting	Marcus Pickering/David Wells
9.	Question and answer document to be developed and uploaded to ourlovesfarm website for residents to access information about Wintringham School	Complete – FAQs on Wintringham School shared with residents via ourlovesfarm website 31/04/18	
10.	Emma Lovelock to share recipes from Love's Farm recipe book with the community and invite contributors to future newsletters.	Closed	Emma Lovelock

11.			
12.	Share list with Gallagher lights not sure about. Form on website to identify location of light.	On going – plan needed for street lights	Emma Stevens/Ellie Gray
13.	David Wells to update LFCA on consultation timeline for parking restrictions.	Complete – June 2018 consultation starts	David Wells
14.	a) Urban and Civic to share response to engagement with community on Wintringham development and infrastructure lead to attend future meeting b) Cllr Ian Gardener to provide pdf document of the Easter Expansion document which can be shared with the LFCA /uploaded to the website.	Complete - future agenda item May agenda Update needed	Marcus Pickering/Urban and Civic.
15.	Love's Farm Blooms a) David Wells to provide update on Blooms finance b) Community Christmas tree funding to be investigated	Future agenda item - May Future agenda item	David Wells Phyllis Hooper
16.	Dog fouling – Dog Poo Fairy initiative to take place in March/April	Complete – Keela thanked for her work	Emma Lovelock (via Keela Shackle)
17.	Antisocial behaviour - residents to contact 101 to report incidents or raise directly with PCSO Daniel Grant.	Complete – included in newsletter	
18.	Funding sources for LFCA activities explored e.g BTP Sports Lottery Fund	Separate officers meeting to take place	Marcus Pickering/David Wells
19.	Love's Farm community association becoming a Parish Council to be discussed at a future meeting based on information Julie Wisson provides	Future agenda item	Julie Wisson/ Helene Tame
20.	Views on LFCA support of Round House School fireworks – future agenda item.	Future agenda item.	Marcus Pickering
21.	Views on website development to be sought	Future agenda item	Marcus Pickering